

General Information

Orders are subject to approval and are accepted with the understanding that they will be billed at prices in effect at time of shipment.

Minimum Order: No order will be accepted for less than \$100.00 Net.

Order Multiples: With asterisk (*), sold in full order multiples only. Without asterisk (*), order multiples may be broken at 20% additional.

Back Orders: Temporarily out of stock items will be forwarded as soon as possible. Those that are less than 60 days old will be shipped automatically. Back orders will be shipped freight allowed only if original order met allowance requirements. Back orders less than \$100 may be cancelled.

Credit: Concerns placing first order and not rated satisfactorily in Dun & Bradstreet are requested to furnish three trade references and the name and address of their bank. Cash-in-Advance or C.O.D. is recommended for first orders that are needed quickly.

Returned Goods will not be accepted for exchange or credit without prior written approval from S.Parker. All must be shipped prepaid, lowest cost, using the label we provide. After a thorough investigation by S.Parker, if it is revealed that the product is not satisfactory or has been shipped in error, credit or replacement will be made at the discretion of S. Parker. If fault is not ours, a 25% handling charge and freight will be charged on all stock items. Special made-to-order products are not returnable. Any keyed lock must be accompanied by at least one working key for that lock.

Freight Claims: All goods are shipped F.O.B. S.Parker warehouse and become customer's property when they pass into the hands of the transportation company. Responsibility will not be accepted for damages or pilferage. All claims should be submitted with proper documents to the delivering carrier. If you request proof of delivery, there will be a \$25 service charge. This charge will be refunded if the delivery had not been made.

Claims for shortages or incorrectly filled orders must be made in writing within 10 days after receipt of shipment.

Specifications: Packing, weights, measurements and design are subject to change without notice. We reserve the right to adjust quantities to meet our standard package quantities.

Terms: 2% 10th day E.O.M. Any invoice dated after the 25th of the month is considered as of the first of the following month. Statements are not issued. Do not wait for statements to make payment—you will lose entitlements to discounts and freight allowances. *After 30 days, a service charge will be added.*

Freight: Freight allowance is subject to the net value of your total order, which you deduct from your payment with a copy enclosed of your paid freight bill. S. Parker reserves the right to ship via the lowest cost method. If an order must be shipped by truck due to oversized items

that are not accepted by parcel carriers we will notify the customer of the added costs that are involved. (Note: There is no freight allowance on No. 245S Steel Tubing, Shelf Brackets Nos. 1784-96, 1799- and Vision Lites, Door Louvers.) *Freight allowance is forfeited if invoice is not paid within terms. Delivery appointment notification fee, if requested by customer, will be charged to the customer.*

Air Shipments: *There is no freight allowance on any form of air shipment.*

Warranty Information: Limited Warranty information for all products is on file and available on request.

Special Keying: Orders requiring special keying will be at an extra cost. The customer will be notified, and the charge for keying must be approved by the customer before the work starts. Any changes thereafter will be at the customer's expense. Although we process each order as quickly as possible, please allow extra time for any special keying work.

Our Products: Every item in this catalog has been manufactured to our rigid, high quality standards. To assure your complete satisfaction we maintain these exceedingly high standards in both product development and manufacture.

Our People: You'll find a lot more than just a friendly voice when you phone S. Parker. Our experienced sales and service staff have a thorough knowledge of each item and can advise you as to the quality product which may be appropriate for your needs.

Our Service: With our multi-million dollar in-stock inventory, you can expect a fast response to your order. Why wait weeks when most S. Parker orders are turned around in 48 Hours!

How to Contact Us:

S. PARKER HARDWARE MANUFACTURING CORPORATION

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S.Parker is not responsible for typographical errors.